



**Durham Farmers' Market
Farmers' Market Ambassador**

The Durham Farmers' Market is hiring! We are a dynamic market with over 65 farmers, artisans and crafters that is at the center of Durham's local food movement. The Market operates on Saturdays year-round and Wednesdays seasonally at Durham Central Park in downtown Durham.

The market is seeking a highly motivated individual with a passion for local food, local farms, and community engagement to fill the Farmers' Market Ambassador position. The Ambassador is a part-time, seasonal position requiring 5 hours/week at \$13/hour, with room to grow. The Ambassador will work **two weekends per month** and will coordinate their schedule with a second Ambassador. During the Main Season, the work schedule is Saturdays (April through November) from 7:30 am-12:30 pm. **Applicants must send a résumé and list of two references to Kaitlyn Breedlove, Market Manager, at info@durhamfarmersmarket.com.** No phone calls, please. Tentative start date is early May.

The Ambassador's primary role will be assisting with the market's Information Table, which is the central location for general questions, merchandise sales, and for processing SNAP/EBT cards and distributing wooden tokens. The goal of this table is to enrich the customer's experience of the market by increasing access, awareness, and education of local foods. In addition, the Ambassador will assist with special events at the market, take photographs, and support market staff with general tasks. Our ideal candidate will be punctual, self-motivated, and comfortable communicating with a diverse customer base. The candidate must also have a passion for food access and support the growth of the SNAP/Double Bucks program. For more information about the Durham Farmers' Market, please visit our website (www.durhamfarmersmarket.com).

Farmers' Market Ambassador Responsibilities

- **Attend Saturday markets.** Market day duties include selling and maintaining inventory of DFM merchandise, assisting at the Information Table, providing courteous service to SNAP/EBT customers, assisting with event set-up and breakdown, and more. This includes the ability to lift and carry up to 50 pounds. Finally, the candidate must be punctual and reliable.
- **Support for the Market Manager & Assistant Manager.** Depending on staff schedules, the Ambassador may be asked to setup, manage and breakdown the market with the support of one other staff member.

- **Customer service.** Treat all customers and vendors respectfully and courteously, providing engaged and attentive customer service from start to finish of the market day.
- **Other duties include:** Maintain organization and care of Information Table's supplies and materials; Communicate with Market Manager about any issues that arise on-site during the market; and provide feedback to the Assistant Manager about the SNAP/Double Bucks program.

Skills & Experience Required

Candidates must:

- Be detail-oriented, dependable and punctual
- Have an enthusiasm for produce and other products available at the market, and a passion for sharing information, recipes and tips for cooking or food preservation
- Thrive in a fast-paced environment that requires extensive outdoor work, setup and breakdown of events, etc.
- Have proven customer service skills and a high-energy, positive and friendly attitude
- Conversational level of Spanish language preferred

Additional Requirements

The Farmers' Market Ambassador must have:

- A computer, internet access, and a cell phone for internal staff communication
- Reliable transportation
- The ability to lift 50 pounds
- The ability to stand/walk around at the market for 5 hours with minimal opportunities to sit down
- The ability to work outside in all weather conditions, year round
- A high school diploma

Kaitlyn Breedlove, Market Manager

info@durhamfarmersmarket.com

www.durhamfarmersmarket.com